



**Town of Savoy
Massachusetts 01256**

720 Main Road
Telephone: 413-743-4290
Fax: 413-743-4292

Email: SBAdmin@TownofSavoy.com
Website: TownofSavoy.com

**Position Title: Driver / Operator / Laborer – Highway Department
CDL Required**

Elected
Appointed Term
Hired

Reports To Highway Superintendent

- **As an employee, elected or appointed position for the Town of Savoy, your primary duty is to its residents. Interaction with town folks must be professional and of high-quality service.**
- **Successful operation of our small Town is dependent on a culture of transparency, collaboration and integrity and focus on doing what's right for each other, our residents and the Town.**
- **Confidentiality is mandatory with zero tolerance for violations.**

Position Definition / Job Purpose Performs both skilled and un-skilled manual and non-manual labor including but not limited to digging ditches, patching roads, mowing grass, snow and ice removal and other duties as assigned.

Main Responsibilities / Essential Functions / Duties and Responsibilities:

- Light physical to heavy laborious tasks
- Participates in department's snow and ice removal operations
- Operates a variety of light and heavy motor equipment including but not limited to dump trucks, sanders, snowplows, bulldozer, front-end loader and backhoe
- Operates and maintains a variety of power and hand tools including but not limited to jackhammer, chipper, and chainsaw
- Perform highway construction and maintenance projects including building, repairing and patching roads, drainage ditches, repairing and cleaning catch basins, repairing guardrails
- Trimming and mowing grass, removal of trees and shrubs as well as installation and maintenance of road signs.
- Attends training seminars regarding the safe and proper use of department equipment

- May be required to participate in the Town's Drug and Alcohol Testing Program

Qualifications High School graduation or equivalent; 3-5 years experience, Mass Commercial Driver's License (CDL) Class B; Mass Hoisting License, current DOT physical card.

Work Environment: Can vary dramatically and include being exposed to very hot, cold or stormy weather for extended periods of time. Noise and physical surroundings may be distracting, and a level of alertness is required for personal safety. Good stamina and not tire easily

Physical Requirements: Ability to lift objects weighting as much as 50 pounds; ability to operate tools and equipment.

Signature of Employee

Date