



**Town of Savoy  
Massachusetts 01256**

720 Main Road  
Telephone: 413-743-4290  
Fax: 413-743-4292  
Email: [TownofSavoy720@gmail.com](mailto:TownofSavoy720@gmail.com)  
Website: [TownofSavoy.com](http://TownofSavoy.com)

**SAVOY SELECT BOARD MEETING  
SAVOY TOWN HALL  
Tuesday October 8, 2024 5:00pm**

**MINUTES**

The meeting was called to order at 5:00pm by Justin Kaczowski, second by Marie Saucier.

The minutes of the September 24, 2024 and October 1, 2024 meetings were accepted and second by Brenda Smith.

**PUBLIC COMMENT:**

Resident, Stephanie Harris, of New State Road thanked Todd Krutiak and the Highway Department for their efforts in the recent maintenance and upkeep of New State Road.

**DEPARTMENT CHECK IN:**

**Highway... Todd Krutiak**

- Vendors are starting to receive payments for past due invoices; Todd will continue to keep a close eye on the status of vendors getting paid to avoid being shut off from credit.
- The Highway Department has \$4,000 for building maintenance; Todd received a quote for \$2,877 to replace indoor lighting at the Town Garage which needs replacement.

**Parks & Recreation... Stephanie Harris**

- The Parks & Recreation department has not received an account balance update from the Town Treasurer and therefore has stopped all spending until the department knows the balance left in the account.
- The annual Trunk or Treat event will be taken over by the Parks & Recreation department from the Fire Department. The date has been set for October 26 from 1pm-3pm.
- The Parks & Recreation department has a Facebook page, and the event will be posted on the page.

## **Board of Health...Ed Fahey**

- Check in with the Tiny House project on Loop Road regarding a Title V inspection. A new septic tank was installed, and intentions are to use the current leach field which appears to be acceptable at this time. He will continue to monitor the site periodically.
- It was noted that the owner of the Tiny House project met with the Zoning & Planning Boards to update them on the project's status.

## **Committee Reports: none**

## **General Business:**

### **Route 116 Closure Update**

- It has been decided that once Route 116 bridge is closed for the winter it will not reopen until the bridge repairs have been completed. After meeting with state officials, it was determined that if the road was reopened seasonally, it would delay the bridge status for immediate attention by the state.
- The town is waiting on DOT engineers to further assess the town's additional needs for the closure of the bridge and to help with getting additional, possibly heavier, jersey barriers and detour signage along the various routes. Marie Saucier will contact them to see what the status is to keep on track with closure before winter arrives.
- Letters need to be drafted and sent to nearby towns that will be impacted to alert them of the detour.
- Residents of Old Main #2 will need to be contacted and alerted to the detour.
- The Highway department has the email link to fill out permits for Route 9 detour.

### **Town Treasurer Update**

- The Town Treasurer was not present, however, relayed to the Select Board via telephone call that \$350,000 is available in the stabilization fund. The Select Board stated that the amount is unverified due to not getting a full current update of the towns' accounts that had been previously requested. The Select Board is still in need of a full accounting from the Town Treasurer/Accountant.
- The Select Board has repeatedly asked for the Town Treasurer/Accountant to sign bank paperwork allowing them viewing access of town bank accounts. They still don't have viewing access.
- The Select Board inquired if FY2023 has been reconciled and closed as the annual report is overdue. Town Treasurer/Accountant Reports were expected to be submitted to them by September 30<sup>th</sup> and are still outstanding.
- Select Board member, Marie Saucier, has two potential candidates for Town Treasurer and will further vet the credentials of each to determine if either would be a good fit for the town. At this point the position can be appointed at any time by the Select Board.
- A question was put to the Select Board whether the appointment of a new Treasurer could possibly delay the FY2025 tax bill roll out. It was determined that a new Treasurer would work closely and consult with the Town Tax Collector to avoid any delay.
- It was also noted by the Select Board that the Tax Collector is amid changing over software systems from QDS to VADAR and that upon the completion of the changeover will be the determining factor when FY2025 tax bills are issued.

### **Town Clerk-State Election Warrant**

- The Select Board reviewed and signed the warrant.
- The Select Board unanimously approved appointment papers for four election workers for FY25 to expire on 6/30/2025. The election workers that were appointed are:
  - Patricia Palmer
  - Cathy Boody
  - Michelle Kunzmann
  - Amy Najimy

### **Dog Training/Kennel Boarding Business**

- The Town Clerk was contacted by an out-of-town person interested in opening a dog training/kennel boarding facility at property located at 40 Hawley Road. The interested party is looking to purchase the property, but wanted first to know if the town would allow such a business at the site.
- The Town Clerk brought the inquiry before the Select Board and brought several items up for consideration:
  - Notice to abutters
  - If a special permit would be needed from planning/zoning boards
  - Animal control oversight
  - Facility Inspections
- The Select Board determined that as there are no town laws regulating a dog training/kennel boarding business; the business would then be governed by Massachusetts state laws regarding this type of business. They asked that the Town Clerk respond to the individual and appraise them of the need to follow Massachusetts state laws on this type of business to determine if the property would be an appropriate site.

### **Savoy Fire Station-Second Telephone line/Switch to Spectrum**

- Janice Veronesi brought to the Select Board the need for the Fire Station to have a second telephone line installed for the new Fax machine. A member of the fire department had reached out to Spectrum to get a quote for a new line: \$5/month for a second telephone line.
- The Select Board approved the Fire Station second phone line, and they are to contact Spectrum to schedule the installation.
- The additional money needed for the upgrade will come from the fire department budget with the next FY appropriations.
- The Select board noted the need for a town wide overhaul of the telephone system. Justin Kaczowski will make inquiries and get quotes.

### **Berkshire Regional Planning Commission Contracts**

- The Select Board reviewed contracts between BRPC, Full Circle Technologies Inc, and the Town of Savoy regarding the newly instituted BRPC online permitting program.
- Representatives from Berkshire Regional Planning Commission were on hand to answer any questions.
- The Select Board signed all necessary contracts, and they were submitted to the BRPC representatives. Once the contracts are finalized by BRPC they will be emailed to the town for filing.

**Opioid Settlement Funds**

- Select Board member Marie Saucier attended a webinar on reporting on Opioid settlement funds, and made note of several key items regarding the opioid funds that the town has received
  - Savoy never signed up for the Opioid settlement so the town is only getting a small portion of the settlement funds; as a result, she believes it is better to pool Savoy's settlement funds with surrounding towns to maximize the utilization of the funds.
  - Marie will reach out to the Opioid settlement coalition of municipalities to join in.

**CORRESPONDENCE:** none

**SELECTBOARD ITEMS:**


**WARRANT SIGNING:** Town Treasurer warrants were signed

**ADJOURN MEETING:** The meeting was adjourned at 6:30 by Brenda Smith and seconded by Marie Saucier.

**APPROVAL DATE:** 10/22/24

  
\_\_\_\_\_  
Justin Kaczowski, Chair

  
\_\_\_\_\_  
Marie Saucier

  
\_\_\_\_\_  
Brenda Smith