

**Savoy Select Board
Meeting Minutes
March 22, 2022**

Members Present: Keith Kupiec, Russell Clarke, Melanie Glynn

Public and other Board/Committee members: Allen Haskins, Justin Kaczowski, Salvatore Raciti, Brenda Smith, Irene Young, Jennifer Downs/Carney, Dennis Carney, and Andrew Provost.

CALL TO ORDER: Meeting was called to order at 5:00pm.

REVIEW/ACCEPTANCE OF PRIOR MEETING MINUTES: 3/8/22 minutes reviewed and approved unanimously.

SCHEDULED TOPICS:

- BRPC's upcoming update to its five-year Comprehensive Economic Development Strategy (CEDS) report – Wylie Goodman
 - o Postponed ; materials not available.
- MVP Plan/ Action Grant application
 - o New round action grant – no update
 - o Survey, flyer and mailing list
 - Sent to all residents
 - Surveys are rolling in
 - 60 hours of local time/shared services is required, currently at 56 hours.
 - o Last year's W&S work for \$69,000
 - This work can be continued with the new round action grant.
- Town Administrator: FY21 Efficiency and Regionalization Grant Application
 - o Announcement from the state Thursday
- FHMS
 - o The state is working on an appraisal. There should be a survey, appraisal and purchase/lease. The town will need to provide payment, reimbursed 75% by the other towns or Wi-Valley will use grant money depending on amount.
- Highway update
 - o Harrington Road
 - Highway needs to follow up with Carolyn, but has not witnessed any issues upon inspection and observation
- Finance Committee update – budget/warrant meeting next Tuesday
- ATM/Warrant/Election Topics/ATR
 - o Town Counsel would like to review the draft warrant.
 - o Counsel is away 4/10 – 4/20
 - o Melanie drafted Select Board statement
- BOH Update
 - o BRPC inspectional services contract came up again - \$7500

- Russ expressed concern with this contract from BRPC as he will lose the BOH permitting fees.
 - Melanie stated that response is not in the best interest of the town. Also, legislation pending where you will need to be a certified soil evaluator, a certified system inspector, and/or have food manager certification. Not to mention conflict of interest.
 - Melanie also expressed concern regarding fees and that 0% of BOH fees go to the Town, unlike other fees.
 - DPH nurse contract - \$2310 for FY23 has been sent in
- COA Contract
 - Need to follow up with Adams Select Board/TA for contract moving forward.
- 51 Griffin Hill Road Status
 - Temporary Housing Permit was read and the SB voted unanimously to sign the denial of the temporary housing permit.
- Website payment
 - Rick Kean in Hawley has transferred account to the Town of Savoy although he remains listed but we can now pay. The site is up for renewal 4/23 by credit card or Paypal only. Discussion about the future of the website. Melanie will train Jennifer as best she is able and the SB unanimously agreed to reimburse Melanie for payment in the range of \$180 for 1 year. Reminder that this is NOT the legal means of communication for the town.

CORRESPONDCE:

- 561 Chapel Road Building Permit
- Additional business licenses signed
- Inquiry from Irene Young, response reviewed and was mailed
- Pole hearing request from Eversource for 18 poles along Center Road – hearing to be scheduled.
- Manrice Education letter with dates of their campers
- SMRP Contract from MassDEP – Keith to sign and notarize
- Northampton Bike ride notification letter signed and sent back
- Discussion regarding Jennifer’s hours and increasing, per her request, from 12-15 hours. Need to check budget - pending

EXECUTIVE SESSION: not needed

PUBLIC COMMENT: None

Financial Warrants were signed in agreement.

Meeting was adjourned at 5:33pm

Approved Date: _____

Keith Kupiec (chair) _____

Russell Clarke _____

Melanie Glynn _____

Appendix A - Relevant documents:

- Temporary Housing Permit Denial
- Northampton bike ride letter
- Manrice Letter
- SMRP Contract
- Public Records response to Irene Young
- 561 Chapel Building Permit
- DPH nurse Contract
- BRPC Inspectional Services Contact