

**Savoy Select Board
Meeting Minutes
December 14, 2021**

Members Present: Keith Kupiec, Melanie Glynn, Russell Clarke

Also present for some or all of the meeting: Irene Young, Andrew Provost, Arleigh Cooper, and Bev Cooper

CALL TO ORDER: Meeting was called to order at 5:00pm.

REVIEW/ACCEPTANCE OF PRIOR MEETING MINUTES: 11/7/21 minutes reviewed and approved

SCHEDULED TOPICS:

- Communication protocol with school/superintendent regarding road conditions
 - o Arleigh expressed appreciation for response to the snow fence install.
 - o Arleigh and Andrew exchanged contact information of key parties. Discussion regarding the process that occurred in the past. Andrew was in agreement with doing the similiar. Arleigh to provide Andrew with bus routes.
- 51 Griffin Hill Road Status
 - o Phil presented a draft letter with a timeline and milestones. The SB unanimously agreed to have Phil move forward with the letter/actions with Blue.
- 523 Center Road Status
 - o Plumbing permit has been pulled
 - o Electrician identified
 - o Phil happy with building permit compliance
 - o EO being sent to delineate wetland and restore
 - o BOH inspection scheduled for mid December.
- ACO – Dog complaint
 - o Dave Mello is interested to help Savoy out but works full time. Swearing in is an issue due to limited Town Clerk hours.
- ARPA Funds – no update
- Highway Superintendent hired/introduce
 - o Introduced to all present. Discussed loader rental/rent to own, axle replacement and check need from Bev for ~\$1600.
 - o Received invoice for “looking at” town garage computer for \$438. This was not the intention of the Board when Justin was asked. He was asked in his capacity as a town appointed official not employee of Renatus.
 - o Discussed purchasing quotes for replacement of highway garage computer. Workstation needed.
- Loader repair/rent/replace – see above
- Planning Board update – no update
- Finance Committee- no update
- ConCom Update – Mark Stinson was furloughed. Melanie appointed to ConCom by Select Board.

- BOH Updates – Approved Charlie’s estimates of total of \$1700 for both Griffin Hill and Center Road. No action at this time for Brier Road.

NEW TOPICS:

- Awarded a grant for \$50K for Computer network! Signed paperwork, Bev notarized.
- The town is receiving 180 COVID tests. They will go to the school and the residents. Distribution to be at Town Hall next week. Melanie will take lead.
- Discussion on Town Clerk roles and availability as a result of trying to swear in ACO. Town Clerk duties were distributed to former SB admin assistant to create a full time position. These tasks have not been seamlessly carried over to new Town Clerk and new administrative position.
- Approved Jacob Kunzman increased hourly rate to \$18.
- December 28 meeting is cancelled due to lack quorum.

EXECUTIVE SESSION: if needed

Financial Warrants were signed in agreement.

Meeting was adjourned at 6:18pm

Approved Date: _____

Keith Kupiec (chair) _____

Russell Clarke _____

Melanie Glynn _____

Appendix A - Relevant documents:

- o Draft letter from Phil to Blue Sky for 51 Griffin Hill Road
- o Community Compact Grant