

**Savoy Select Board
Meeting Minutes
September 28, 2021**

Members Present: Keith Kupiec and Melanie Glynn
(Russell Clarke - unavailable)

Also Present: Sarah Satterthwaite, Brenda Smith, Larry Parnass, Justin Kazcowski, Irene Young (5:23), Allen Haskins (5:26pm), Ryan Morich (5:47), Sean Sheridan (aka Sean Hempseed @ 5:57) and Beverly Cooper for notary of Grants.

CALL TO ORDER: Meeting was called to order at 5:00pm.

REVIEW/ACCEPTANCE OF PRIOR MEETING MINUTES: 9/14/21 minutes reviewed and approved

NEW BUSINESS:

- Best Practices Grant sign off - signed and notarized by Beverly
 - o IT Assessment - \$10K
 - o Town By-laws Review - \$15K

OLD BUSINESS:

- o Roof repairs at the Fire Station status – no update
- o Reviewed and vote in favor of signing agreement for Engineering services from Weston and Sampson for MVP Grant.
- o Cares Act funds reconciliation
 - Additional purchases until Oct 29? Need to reconcile and closeout.
- o BOH Inspection agent – payment for inspection services are part of permitting/licensing. Received sample fees/fines table from BRPC to review at a later time to see if we are inline with other communities of similar size, etc.
- o Town cannabis policy options
 - Town counsel reviewed Savoy Community Host Agreement Policy created in May. She has concerns with \$5K fee being a gift. She recommended a donation or will look into further options. Also consult with Bev.
 - She recommends as severability clause be added and will provide.
 - Town counsel has provided HCA template for our review – to be reviewed at a later time.
 - Working public records request. A determination came today. It was an appeal that was accidentally overlooked. Request is for dates of birth of residents. Town officials and town counsel question if this is public record.
 - No contact with Sean regarding no show at last meeting
- o Review and consider Adams COA Intermunicipal Agreement, if update is available.
 - Not received, yet.
 - Moving forward with changing duration to 1 year and attaching services provided document as attachment with plans to continue beyond one year.
 - Plan for meeting in Savoy with Adams COA/Select Board to further explain services provided to residents.

- 515/523 Center Road concerns
 - Irene continues to be concerned leaving phone messages. Chief Barnaby visited the site and states there is no way anyone could be living in the residence. He reports the individual(s) use the porta-potty at the Town Park.
 - There is court order that states no one should be living there regardless of CO/building permit.
 - Need BOH status – Agreed to work with BOH agent from BPRC for next steps to have comprehensive information for town counsel to send owner letter.
- Plan for Federal American Rescue Plan Act Funds (ARPF) funding; what next?
 - Justin attended webinar
 - Need to submit annual report by Oct 31.
- Park Building update
 - Power, trusses and door, events
 - Keith reports Al will call McCann and order materials. Budget is getting tight.
 - Cancel porta-potty at Park building only.
 - Review budget with Bev.
- Land fill cap completion update – Engineer needed – no discussion
- Town Credit card status – no update
- FHMS Update
 - Article 97 legislation waiting approval
 - Applied for Construction permit for temporary pole and structure on Borden Mountain.
- Town Hall painting
 - Will happen over the next year including the shed and reconstruction of the mailbox shelter. Keith working with Sheriff’s department and McCann.
- Need for a barn inspector, required by the state. Typically, ACO. Chief Barnaby reports Windsor ACO is not interested. Check with BRPC.
- Highway Superintendent resigned – last day is 10/8. Discussion regarding appointed and contract position pros and cons. Looking at job descriptions.
- Missed Barrett Fund Grant deadline

CORRESPONDENCE:

- NSTAR Electric – missing payments have been identified. Brenda reports they have acknowledged, and it has been approved for payment. In the future a letter from the tax collector will need to go out April 1. Check with Bev to understand what the money was tagged for in the budget.
- Cell coverage mapping inquiry – a company working to identify lack of coverage areas.
 - Jennifer requested further information. Keith reviewing.
- Opioid settlement from the state.
- Jennifer requesting 10/ 28 and 29 off. – approved.
- DPH nurse with school nurse holding flu clinic at the school 10/14 – signup required.

PUBLIC COMMENT:

- Irene Young expressed concerns of lack of action on the town’s action about 523 Center Road. The town responded that it is a legal matter between the town and the owner. The town will not provide updates to Irene directly. Status is within meeting minutes. Chief Barnaby visited earlier in the day and stated no one could live there with the wood everywhere.

- Larry Parnass
 - Discussion regarding how Savoy is developing a marijuana policy. We shared the previous board created one based on one from Goshen and it was reviewed in May at a Select Board meeting. He asked about the individual seeking an HCA. We shared he was invited on 8/24 and when the board mentioned getting the residents inputs and creating by-laws/policies before signing anything, he abruptly left. He requested to be on the 9/14 agenda and failed to show with no explanation. Discussed the public records requests, including the request for birthdates and the town’s desire to protect the residents. Larry expressed he could be taking advantage of towns that have not adopted by-laws.
 - Asked about the highway superintendent leaving
 - Questions and discussion about the Adams COA agreement
- Sean Sheridan entered the room from the front room asking to make a comment on HCA. He started asking questions of the board and we responded that the board did not need to respond to questions. Melanie stated his name for the others in the room that did not know him as he did not introduce himself. He expressed concerns about the Goshen policy, the \$5K gift fee and that PVPC was a planning commission that they could not speak for towns. Brenda spoke to him directly and stated that he should be on the agenda so more residents could hear him speak. Sean questioned if he could be addressed. More people started speaking. It became loud and concerning. Keith motioned to adjourn, Melanie seconded.

Meeting was adjourned at 6:10pm.

POLE HEARING Pole hearing commenced at 6:15pm when the room was orderly.

NSTAR ELECTRIC COMPANY DBA EVERSOURCE AND VERIZON NEW ENGLAND, INC. requests permission to locate a line of poles, wires, cables, and fixtures, including the necessary sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way:

Location – Eversource is requesting permission to install one (1) jointly owned mid-span pole at 549 Chapel Rd Savoy MA

Reason – The purpose of this work is to bring power to the residents of 549 Chapel Rd.

Pole Petition was read by Melanie. Ryan from Eversource offered to answer any questions or concerns. No comments or concerns from public. Melanie moved to grant the petition; Keith seconded, roll call (Kupiec – yes, Glynn – yes).

Hearing closed

EXECUTIVE SESSION: not needed

Financial Warrants were signed in agreement.

Meeting was adjourned at 6:20pm

Approved Date: _____

Keith Kupiec (chair) _____

Russell Clarke _____

Melanie Glynn _____

Appendix A - Relevant documents:

- Community Compact Grant - Savoy Bylaw Review
- Community Compact Grant - Savoy IT Assessment
- AGREEMENT FOR ENGINEERING SERVICES BY AND BETWEEN THE TOWN OF SAVOY AND WESTON & SAMPSON ENGINEERS, INC.
- Savoy Community Host Agreement Policy
- Draft HOST COMMUNITY IMPACT AGREEMENT
- PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS – Field Plan marked - 6028270