

**Savoy Select Board
Meeting Minutes
September 14, 2021**

Members Present: Keith Kupiec and Melanie Glynn
(Russell Clarke out of town)

Also Present: Sarah Satterthwaite (Planning Board and FHMS Alternate), Brenda Smith (Assessor, Assistant Town Clerk and Planning Board), Julie Pavia (Assessor), Al Mongeon @5:44pm, Ross Kunzman @5:47pm, Christine Reeves @5:56pm

CALL TO ORDER: Meeting was called to order at 5:03pm.

REVIEW/ACCEPTANCE OF PRIOR MEETING MINUTES: 8/24/21 minutes reviewed and approved

NEW BUSINESS:

- Reviewed new CDC guidelines for masking. Masking will be required in the Town Hall regardless of vaccination status.
- Roof repairs at the Fire Station
 - o Screws need replacing. PJ needs to meet up with contractor who will provide next steps
- Approve census and redistricting for the state
 - o Voted and signed off to remain one precinct.
 - o 2020 Census showed 645 residents in town.
- Kick-off to MVP Grant consideration and team needed
 - o Reviewed Weston and Sampson agreement. Small edits needed. Will send back for updated version.
- Cares Act funds reconciliation
 - o The town received \$60,219. To date \$5984 were spent on PPE, DPH nurse, school IT, and part time staff.
 - o Needs to reconcile \$300 as all eligible expenses are not accounted for. Working with Bev to include additional DPH nurse contract and other expenses for Covid that were not accounted for.
 - o Discussion around ways to increase airflow in the building, adding dutch doors, and plexiglass.
 - o Expenses need to be closed out by 10/29/2021
- Recent BOH kitchen inspections
 - o BRPC completed 3 inspections of food businesses in town.
 - o Billing for inspections came up. Will look into that for next meeting.
- Update from Planning Board on Cannabis by-laws/HCA/Policy
 - o Currently the Planning Board and Select Board are favoring the Goshen policy. Town counsel is reviewing.
 - o Town counsel provided template HCA for review for other towns she has created agreements with/for.

OLD BUSINESS:

- o Sean Sheridan Cannabis Dispensary/HCA – Did not show

- Continue to review and consider Adams COA Intermunicipal Agreement
 - Move forward with changing duration to 1 year and attaching services provided document as attachment.
 - Plan for meeting in Savoy with Adams COA/Select Board to further explain services provided to residents.
 - Discussion on potential to sell COA van.
- 515/523 Center Road concerns – BOH
 - The contractor indicated to Phil, building commissioner, that a CO is likely not needed.
 - Phil created list of work to be completed and found wording that CO is needed after rehab.
 - There is court order that states no one should be living there regardless of CO/building permit.
 - Need BOH status – Will talk with BOH agent from BPRC for next steps to have comprehensive information for town counsel to send owner letter.
- Plan for Federal American Rescue Plan Act Funds (ARPF) funding; what next?
 - No update
 - Check with finance committee
 - Need to submit annual report by Oct 31.
- Park Building update
 - Power, trusses and door, events
 - Al reports no update from Gerry on progress of work. He was provided a key.
- Land fill cap completion update – Engineer needed. – not discussed
- Town Credit card status
 - Bev working with Berkshire Bank
- FHMS Update
 - Article 97 legislation waiting approval
 - Waiting for MEPA approval – comment period has ended
 - 101 Savoy residents connected
- Upcoming pole hearing 9/28 @ 6pm for 549 Chapel Road
 - Newspaper notifications completed & notice posted locally

CORRESPONDENCE:

- John Glynn expressed interest in Planning Board, nomination could not be signed. Melanie recused her, Russ is absent.
- Cell coverage mapping inquiry – a company working to identify lack of coverage areas.
 - Jennifer to investigate further, time investment and outcomes expected
- Norweco interested in the number of innovative/alternative wastewater treatment permits issued in 2020.
- Signed letter of support for Regional Economic Development Organization and 1Berkshire.
- Inquiry regarding the number of marijuana licenses available in Savoy – none at this time, developing policies.
- Signed closeout for mitigation grant program with MEMA for HMP.
- Chapter 90 funds approved
 - \$170K fog seal on roads
 - \$130 Blackbrook Rd binder

- ABCC liquor renewal information received – we have until November for the 1 license in town.
- ACO – Russ to follow up with interested party. – Russ was away

PUBLIC COMMENT:

Assessors noted that tax rate meeting will be coming up soon.

EXECUTIVE SESSION: not needed

Financial Warrants were signed in agreement.

Meeting was adjourned at 6:00pm.

FUTURE AGENDA TOPICS/REPORTS:

- Savoy's by-laws require a capital expenditure plan
- Painting the Town Hall
- Laptop for Town Hall/Credit Card
- Town Fees and Fines
- Barrett Ford Grant
- New bulletin boards for Town Hall and Transfer Station
- Audit

Approved Date: _____

Keith Kupiec (chair) _____

Russell Clarke _____

Melanie Glynn _____