

**Savoy Select Board  
Meeting Minutes  
June 22, 2021**

Members Present: Keith Kupiec and Melanie Glynn.  
Russ Clarke not present

Also Present: Elizabeth Scott, Kim Choquette, Jonathan Choquette, Allan Mongeon, Bill Drosehn,

Meeting was called to order by Keith at 5:00pm.

**REVIEW/ACCEPTANCE OF PRIOR MEETING MINUTES:** June 8, 21 minutes reviewed and approved by Keith and Melanie.

**NEW BUSINESS:**

- Appoint Commissioner for Northern Berkshire Solid Waste Management, a 2-year term.
  - o Unable to sign nomination papers to complete a 2 year term due to lack of quorum. Keith holds current term until FY22 however.
- Building Maintenance - Paint, locks, door trim, exterminator
  - o Locks at the back door are repaired and molding is in place.
  - o The Sheriff's department for painting the building. Town of Savoy to provide supplies. Looking at FY22 funds to cover.
  - o Exterminator – need to get quotes. Melanie called 2 local without return calls.
  - ❖ Melanie to follow up with: Meerkat, Action Pest Control and Berkshire Pest Control.
  - ❖ Keith to contact to get on Sheriff's schedule for painting.
- MassDEP/UMass PFAS in public drinking water/well notification.
  - o Meeting on July 8 @5pm
- New Town Counsel search
  - o Melanie solicited Donna McNichol, who covers 11 towns and 12 districts. She is \$125/hour (may increase to \$150/hour) and is willing to take us on. She also provided another name to follow up on.
  - o Curren counsel is paid \$2000 for 6 months.
  - ❖ Melanie to continue search and provide info back to the Board.

**CORRESPONDENCE:**

- Filling elected and appointed vacant positions.

Additional Appointments for 1 year

<b>Name</b>	<b>Appointment</b>
Ross Kunzmann	Conservation Commission
Peter Traub	NB Cultural Council

Jacqueline Metsma	NB Cultural Council
Susan Reinhardt	Zoning Board
Royce Buelher	Zoning Board
Susan O'Grady	Library Trustee
Sheryl Guettler	Tax Collector

- Opening the Town Hall - Signage for doors
  - o As of June 15 the Town Hall is open. Those not fully vaccinated are required to wear masks inside. A sign was posted as such.
- Schedule of all Board and Committee meetings and work schedule of employees. Please note this starts after the 4<sup>th</sup> holiday.

Office	Hours
Town Hall	Tuesday, Thursday and Friday, 9-1pm
Assessors	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesday of the month, 5-7pm
Town Clerk	Tuesday 11-1, or by appointment
Police	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesday of the month, 5-7pm
Tax Collector	Tuesday 6-8, Saturday 8-10

- Town website update and status
  - o Posting Select Board minutes and agenda and FHMS link. We will be adding permits, by-laws and hours.
- STRAP (Small Town Rural Assistance Program) Grant Status
  - o Waiting on Conservation Commission. No update at this time.
- Shared Streets Grant work around school status on funding/work.
  - o Grant submitted by Bill for improving drop off zone at the school by paving. Grant is \$38K. Determination of grant will be done by month's end. If provided will be implemented by 9/7. Bill provided drawing, tracking and update.
- Status of Hazard Mitigation Plan with MEMA/FEMA
  - o Caroline Wells will be submitting quarterly updates. Still waiting on FEMA approval.
- Center Road Bridge Status and next steps and start date.
  - o Check was mailed for land taking.
  - o Snowmobile map was provided for inclusion in contract.
- Berkshire Public Health Alliance BOH Inspections
  - o Waiting on contract for BOH agent for FY22 at an hourly rate.
- Financial Business:
  - o Follow-up on transfers from reserves from prior meeting: Magna & T.S. salaries
    - Currently tracking down phone numbers and DSL lines.
    - Negotiated Magna5 discount of fees, ~\$50/month.
  - o West Oil and gas pump at DPW

- Get on a price plan we used 1048 gal last year at the Town Hall. Since oil is expected to increase desire to lock in a rate.
  - No need for gas at DPW – gas goes bad before using it all.
- ❖ Melanie to work with Jennifer to lock in a price for Town Hall and Town garage.
- Town Park Building occupancy status – Wiring and Parking
  - Phil reported the engineering/cut sheet calls for 2 more lateral braces on the lowest web on each side.
  - Phil willing to provide daytime use permit.
- ❖ Melanie to provide truss information and contact information to Allan for Derek, Phil, and Gerry.
- MIIA – insurance and renewals
  - Need count on firefighters for insurance.
- ❖ Melanie to contact Pete for count and complete renewal form.
- DEP Transfer Station Inspection and Tire Pile visit results
  - DEP saw no issues with the cap. No animal holes or settling. No issue with transfer station.
  - Tire pile is ~25% complete. DEP inspector approves of progress and providing further options for tire disposal.
- ❖ Melanie to follow up with DEP inspector on how to close out the landfill cap at transfer station.
- FHMS Update from June 17 meeting
  - Erecting a pole on Borden Mountain Update (this will be a connector and/or stepping stone to connecting the Brier and Bog Pond area):
    - Consultants are doing the environmental drawings.
    - Natural Heritage is engaged.
    - Article 97 legislation needs to be approved.
    - Targeting mid-August start.
  - Those who have had issues should call WiValley as there is newer technology now that may allow for better connection.
  - 97 Savoy residents connected as of the last meeting.

#### **CORRESPONDENCE:**

- New budget from NBSW: \$2.97/capita. Invoice due 8/15/21 of \$2054.32
- Jennifer requesting to add hours starting July 1. Increase 1 hour on Friday to 9-1 and adding Thursday 9-1. Requesting July 2, 8, 9 off. Approved comp day for coming in on June 18.
- 72A Jackson Road – not within the town’s possession. Still owned by Bin Huang.
- Incoming zoning questions regarding trailers and cars were given to Phil.
- Fog Seal State aid request – approved; signed by Keith; given to Bev.
  - Yellow lines will be redone, 116 – 2.
- License for Septic Installer approved; Herbert Pirzl III from Lanesboro
- Trackless machine purchase was approved. Looking into snowblower for it for school.
- BRPC delegate and alternate needed – wait for Russ to return.

**PUBLIC COMMENT:**

- Margaret Bozek submitted a letter to the Select Board with a copy to William Drosehn, highway department. The letter was read and is attached to these minutes for record. It concerns the esthetics and maintenance of Hosford Road. Margaret is looking for a response. The Choquettes announced that Margaret Bozek do not represent them. Ms. Scott has not formed an opinion as she does not reside here in the winter but does visit. Ms. Scott does not desire it to be “ugly”. The Choquettes and Ms. Scott agree that safety is the first requirement. There is no plan to pave Hosford. There are no funds at this time. Bill is looking into GeoFabric for a more stable base at the base of the hill.

Bill has explained to Ms Bozek that the stone wall and garden is within the right of way that could be damaged. Follow up concern from Ms Scott about millings and the look of millings. Millings provide low maintenance. Choquettes expressed gratitude to Bill for road maintenance.

- ❖ Keith to follow up with town counsel for response.
- Ms Scott has reported a damaged tractor and flower beds. Bill confirmed damaged was caused by plowing. Bill will mark road edges on Hosford before next winter. Follow up with claim and Bill will level out damage of beds.

**FUTURE AGENDA TOPICS/REPORTS:**

Savoy’s by-laws require a capital expenditure plan.

Cannabis policy/by-law

**EXECUTIVE SESSION:** Not needed

- Financial Warrants were signed in agreement.

**Meeting was adjourned at 6:04 with all in favor.**

**Approved Date:** \_\_\_\_\_

Keith Kupiec (chair) \_\_\_\_\_

Russell Clarke \_\_\_\_\_

Melanie Glynn \_\_\_\_\_

Letter received via Ms Scott and read during Public Comment.

Attn: Keith Kopiec (chair)  
Russell Clarke  
Melanie Glyn  
Please read at the June 22<sup>nd</sup> meeting and  
respond to me ~ 743-3277  
Thank you, Margaret Bozek  
38 Hosford Rd., Saroy

June 18, 2021

TO: Savoy Selectmen

FROM: Margaret Bozek  
38 Hosford Road 743-3277

RE: Hosford Road Surfacing

There are several home owners/land owners/tax payers on Hosford Road who have the right to participate in decisions made regarding the surfacing of the road.

They want Hosford to remain a "country road" and not be paved nor heavily coated with millings.

The Highway Dept. should be commended. The surface treatment and drainage ditches dug last year prevented mud issues this Spring.

Contact me prior to any finalized plan and I will contact the others so that they will have the opportunity to voice their concerns.

Thank you.

cc William Drosehn, Highway Dept.