

**Savoy Select Board
Meeting Minutes
May 26, 2021**

Members Present: Keith Kupiec, Russ Clarke and Melanie Glynn

Also Present: Brenda Smith - Assessor, Sarah Satterwaite – Planning Board, Royce Buehler – Zoning Board, and Bill Drosehn – Road Superintendent

The select board members had a brief discussion on who would be chair of the select board. Russ nominated Keith as the new Chair of the Select Board with a second by Melanie. Keith accepted the position.

Meeting was called to order by Keith at 5:00pm.

NEW BUSINESS:

- Reviewed election results and open appointed positions. Julie Pavia reelected as Assessor, Valerie Reiner elected to Town Clerk, Melanie Glynn elected to Select board and Ronna Brandt reelected to Park Commission but declined to accept. The Select Board accepted the resignation of Kay Laviola from the Park Commission.
- Discussion about some residents that have expressed interest in vacancies. Interested parties need to express their interest in writing to the Select Board by sending a basic letter of interest.

Melanie was appointed to the FHMS Committee. She has been attending the meetings regularly.

Keith will continue with North Berkshire Solid Waste.

Agreed to discuss vacancies in elected and appointed positions at a future meeting.

There is interest in a Green Committee. Sarah briefly expressed what a Green Committee could provide to the town. Residents were interested and completed paperwork in the past but were never sworn in.

- Creating a new town website – Briefly discussed obtaining a .gov domain name. These are currently free. Current .com domain name is owned by Rick Kean of Hawley who assisted in setting up the town website.

Keith initiated a discussion regarding purchasing a laptop for Select Board us to remain at the Town Hall. Further investigation into budget available in building fund and cost of laptop needed. Table to a future meeting.

* Future action to investigate a town credit card with Beverly Cooper, accountant. Russ reports there is a town credit card for Tractor Supply and Carr Hardware.

*Melanie took the action to further investigate the .gov domain and current hosting platform.

- COVID restrictions ending May 29 and State of Emergency June 15. Plan is to open the Town Hall starting June 15 pending further guidance from the Gov. Baker.
- Select Board Meetings will be the 2nd and 4th Tuesdays of the month at 5pm, accommodating holidays as needed.
- Agreement to maintain agenda with similar formatting as to May 26, 2021.

OLD BUSINESS:

- STRAP (Small Town Rural Assistance Program) Grant – Bill indicated he was aware of the Grant process and Conservation Commission needed to get involved.
- Status of Hazard Mitigation Plan with FEMA – An email indicated the Plan was still with MEMA. Bill confirmed.
- Center Road Bridge Status and next steps – Awaiting the easement from the Registry of Deeds at which time the check can be mailed to the landowner.
- Franklin Regional Council of Government Collective Highway Bid Participants was approved by the Select Board as in previous years.
- Bill presented a listing of highway projects, Blackbrook being paved, 1 mile. Upper Loop will be patched and paved next year. Goal is to pave 1.5 miles of road each year.
- MT5 municipal tractor purchase was signed by John prior and submitted to accountant (14,650 – Chapter 90 funds)

CORRESPONDENCE:

- Memorial at the Town Park on Sunday, May 30. Discussion continued around completion of building and certificate of occupancy. Bill will spread stone as previously discussed by the Park Commission around the side of the building. A Farmer’s Market was in the planning stages. As of May 15th, there were no vendors lined up. Flyers were sent looking for vendors. There is a sign for the Town Park to be hung also. The Park Commission had discussed hanging it on the building. Discussion flowed to the memorial flagpole. Bill will look into shoring up. Bill was also looking for additional flags.

*Keith to talk with Al Carlow regarding sign and farmer’s market.

*Melanie to talk with Phil (Building Inspector) about the status of the CO for the building.

- Documentation to sign. Select Board is looking for further information: Keith and Russ did not recollect these forms from the past.
 - \$500 from reserve for BPRC Health (nurse) dates 1/21 – 6/21. Total invoices are \$1000.
 - \$1800 from reserve to the building fund for telephone
 - \$844.02 from reserve to Alternative School/Smith Vocational
 - \$2000 from reserve to T. S. Expense
 - \$1000 from reserve to the building fund for telephone
 - \$1170.50 from reserve to Insurance (Property and Casualty)
 - \$577.00 from reserve to Printing.

- \$658.51 from reserve to Fire Expense.

Totaling: \$8550.03

- No one is aware of the name of the nurse or how to contact her.
- BOH Agent is needed

*Melanie to contact Plainfield to see if their BOH agent has interest in covering Savoy.

*Melanie to contact BPRC for further details about nursing coverage.

- Vaccine bus offering – no action take at this time.
- BRTA Looking for a representative.

*Melanie to contact Robert Malnati for further information

- Signed off on Emily Stockman and Blu Sky's business licenses.
- Shared Streets Grants work for around the school in progress according to Bill ~\$38K

PUBLIC COMMENT: No comments

EXECUTIVE SESSION: Not needed

- Financial Warrants were signed in agreement.

Meeting was adjourned at 6:27pm with all in favor.

Approved Date: _____

Keith Kupiec _____

Russell Clarke _____

Melanie Glynn _____